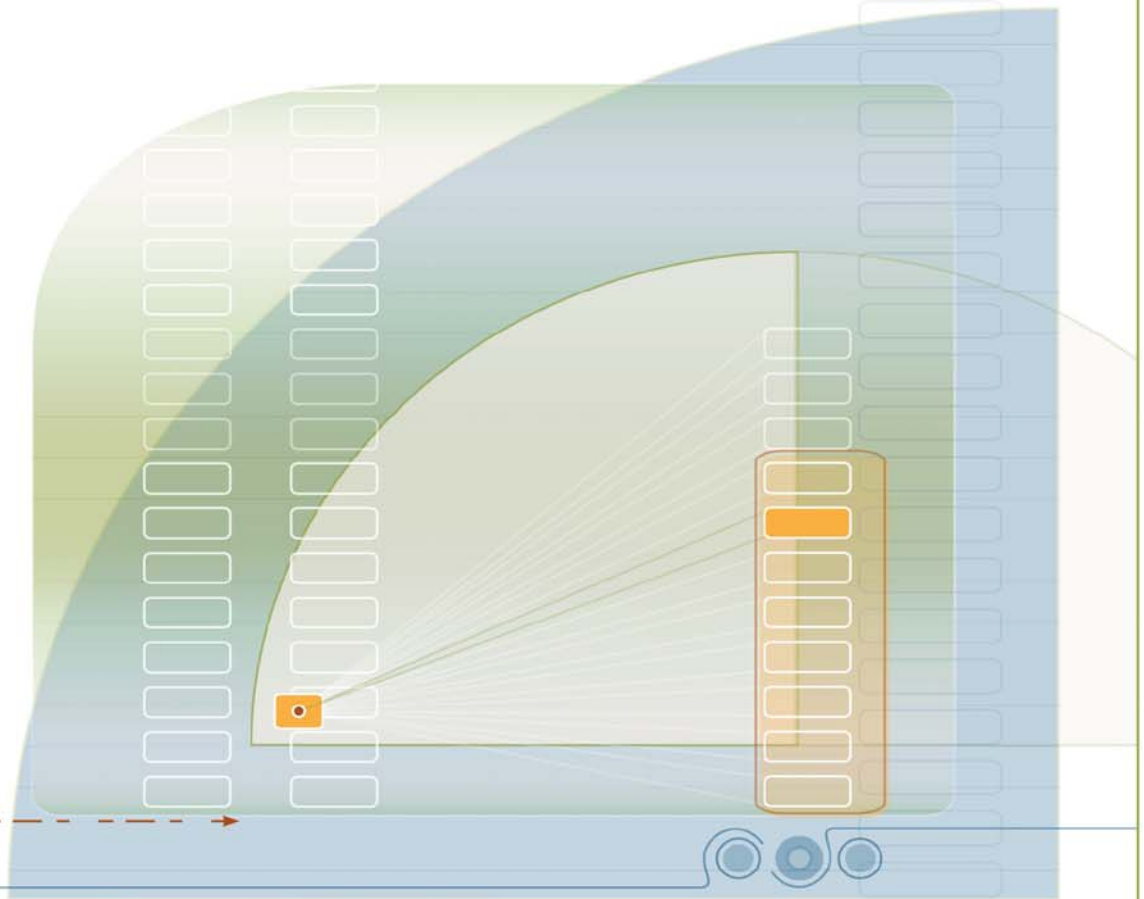


**PERSPECTIVE™**

*Family's*  
→ User Guide



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## What's New

This table gives an overview of what's new in the User's Guide. The most recent changes are listed first.

Date	Change
March 2008	<ul style="list-style-type: none"><li data-bbox="597 495 886 525">• Initial User's Guide</li></ul>

# Getting Started

Welcome to Perspective™, a roadmap to student improvement through enhanced reports that lead to specific resources and remediation.

## How To Use This Guide

This guide provides step-by-step written and graphic instructions for completing tasks within Perspective. Simply follow the steps to complete tasks in Perspective. If you need additional help, contextual help is available throughout the Perspective Web site.

How you use this guide depends on your own learning strategies and preferences.

### 1. Determine what type of user you are

- **The “Super” User** - You want to become thoroughly familiar with all of the functionality offered in Perspective, so you read the entire guide. Note that different functions are presented in a sequence that mirrors the order in which tasks typically are performed.
- **The “Task-oriented” User** - You want to know how to perform a specific task. (For example, you need to create an assignment sheet.) You should use the table of contents to find that task. Go to that section of the guide for step-by-step instructions for completing the task.
- **The “Learn by Doing” User** - You generally do not like to read user guides in detail because you prefer to “learn by doing.” You should begin with the Quick Start section, which lists the most common tasks, tells you how to navigate to the starting point, and outlines the task dependencies (the steps that must be completed before a task can be performed).

Of course, most users will use some combination of these approaches to accomplish their tasks; this guide supports any or all of the mentioned approaches.

### 2. Make note of the many resources available

Perspective provides: FAQs, contextual help, a Quick Start Guide, as well as tutorial videos. Utilize these features prior to contacting customer support, as you may find your question addressed within these existing resources.

### 3. Review the Tutorial.

The tutorial video provides an overview of the functions available within Perspective. Reviewing this video may save you valuable time and help you locate the area or resource within Perspective that you are interested in.

## Hardware and Software

Perspective is a cross-platform system that provides equal functionality and performance in both Windows and Macintosh environments. In addition, Perspective is compatible with a wide range of operating systems and browsers.



Common browsers are supported by Perspective.

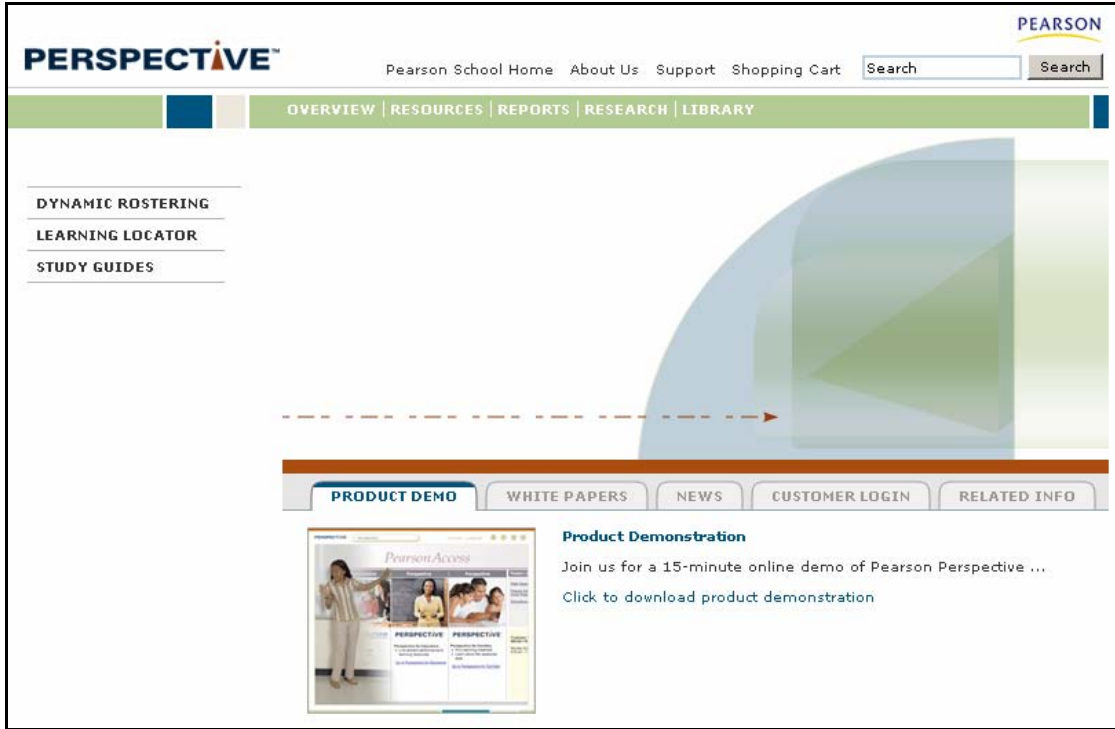
To get the best performance possible while visiting Perspective, we recommend that you use the most recent browser supported by your operating system.

## Accessing Perspective

When your state or district adopts Perspective, a custom Perspective site will be created. Your state or district will then provide you with a direct Uniform Resource Locator (URL) to the custom site. However, if you ever forget or lose the information for your state or district's site, you can always reach it by visiting the Perspective main marketing site at <http://www.PearsonPerspective.com>

To access your state or district's Perspective site from the main Perspective marketing site, perform the following:

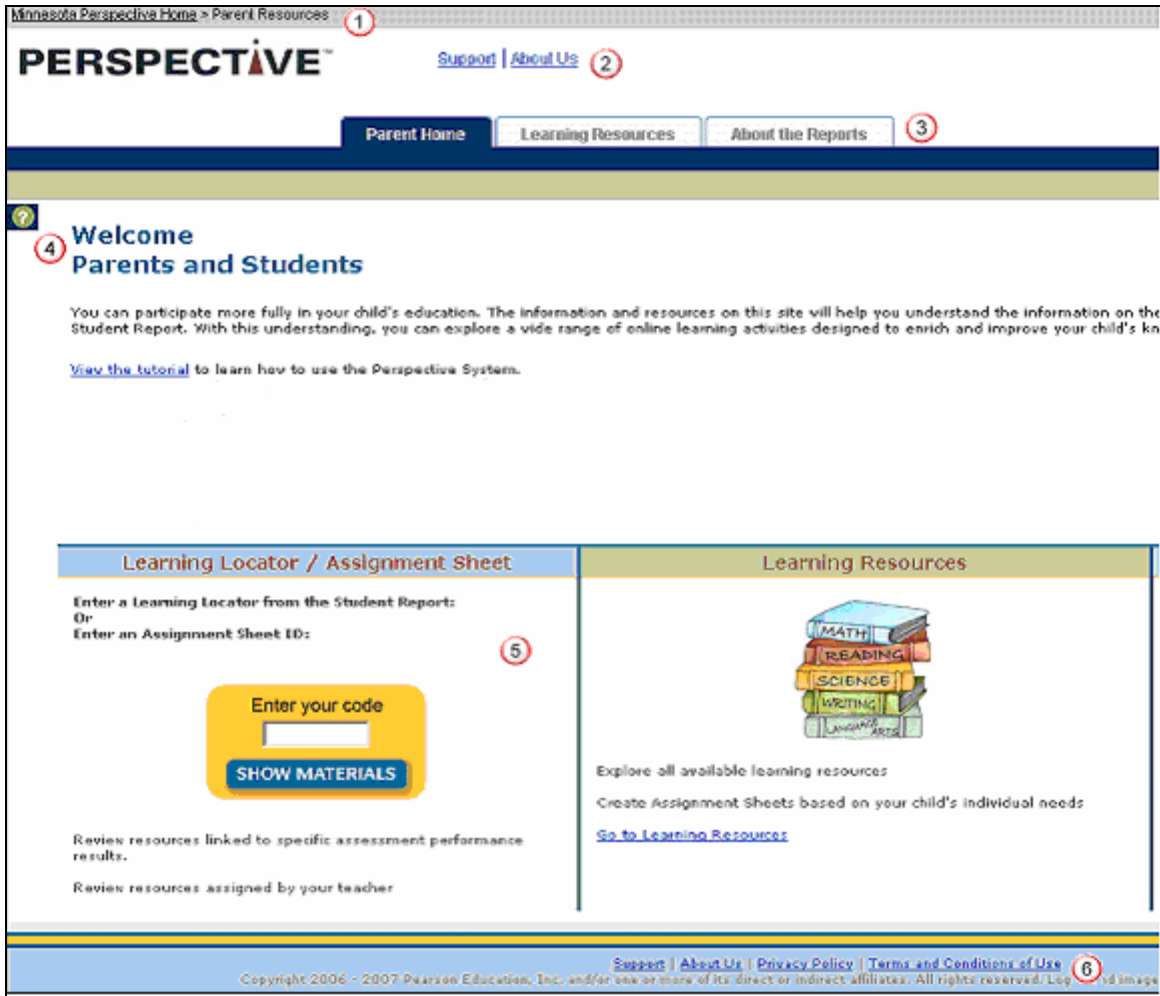
1. Enter <http://www.PearsonPerspective.com> into your browser to go to the main Perspective marketing site.
2. Click the Customer Login tab on the bottom right hand side of the page.
3. Choose either Perspective for Families.
4. Select your state from the drop-down menu.



Access to your state or district's custom Perspective site can be found at [PearsonPerspective.com](http://PearsonPerspective.com)

## Becoming Familiar with Screen Layouts

There are several navigation and data elements that you will see on every screen (see the five numbered areas below). Using these elements will make you more efficient and help you quickly find the test administration, organization, task and data that you are looking for.





A standard Perspective page.

- 1 Minnesota Perspective Home > Parent Resources  
"Breadcrumbs" that show the navigation path to the screen (The underlined breadcrumbs are hyperlinks)
- 2 [Support](#) | [About Us](#)  
Global navigation links that appear on the top of every screen
- 3 **Parent Home** | Learning Resources | About the Reports  
Tabs and sub-tabs that allow you to navigate quickly to specific screens. The current screen is indicated by the bold white text

4



To close the Help window, click . This will close the Help windows on all screens. Click  to reopen the Help window on all screens

5



Access to the various areas of the Perspective site To access specific resources assigned via a Learning Locator™ code or Assignment Sheet, enter the code in the appropriate area. To view all of the learning resources, click the **Go to Learning Resources** link. To learn more about the reports, click the **Go to About the Reports** link.

6



Global navigation links that appear on the bottom of every screen


# Family Home

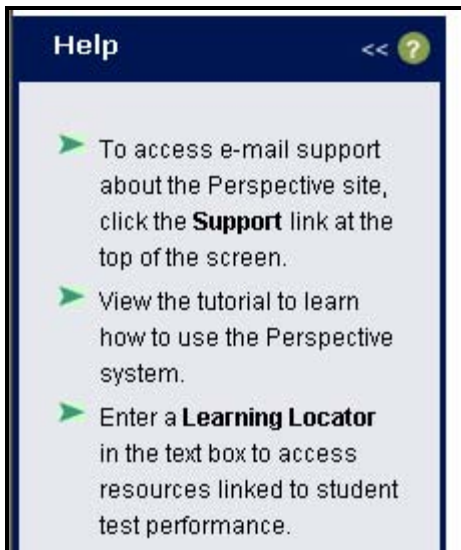


Perspective provides: Contextual Help, Support, a User's Guide, and a Tutorial on how to use Perspective.

## Getting Help

### Contextual Help

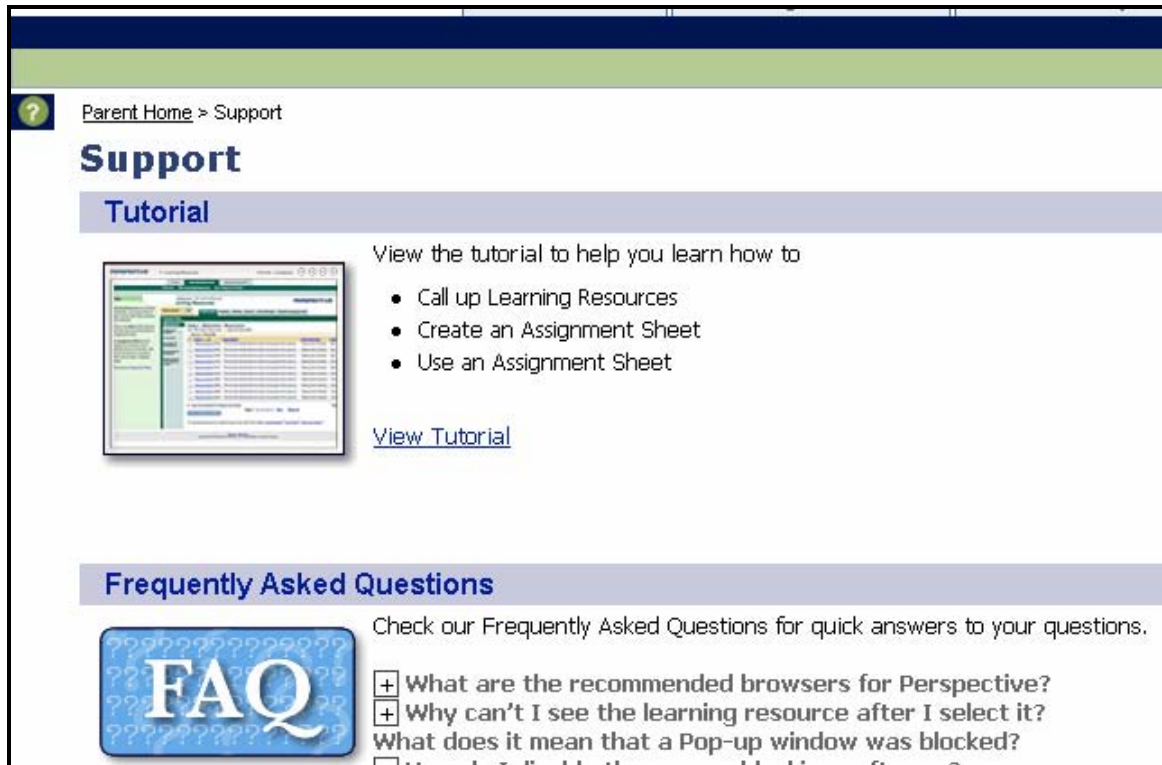
Contextual Help is available on every screen. In order to access the help, Click the Green  Icon.



Contextual help is available on every screen.

## Support: Frequently Asked Questions (FAQs)

Before you contact support, you may want to check the FAQs for an answer to your question. Click the **Support** link at the top of any screen to view the FAQs.



Parent Home > Support

## Support

### Tutorial

View the tutorial to help you learn how to

- Call up Learning Resources
- Create an Assignment Sheet
- Use an Assignment Sheet

[View Tutorial](#)

### Frequently Asked Questions

Check our Frequently Asked Questions for quick answers to your questions.

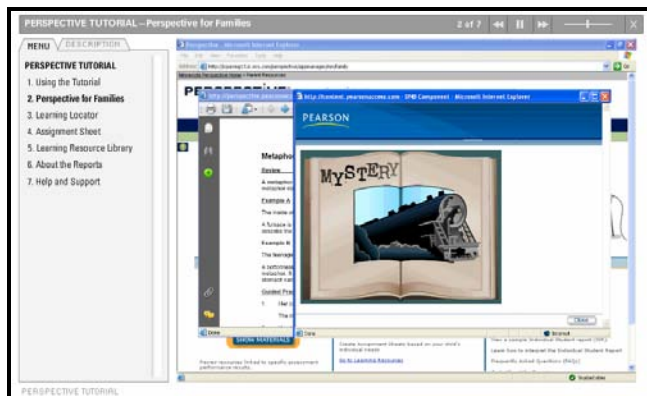
**FAQ**

- + What are the recommended browsers for Perspective?
- + Why can't I see the learning resource after I select it?
- + What does it mean that a Pop-up window was blocked?

**FAQs are available in the Support area of Perspective.**

## Tutorial

A convenient tutorial is available to introduce Perspective's features. Click the **View the Tutorial** link to access it.



The Tutorial guides users through the various functions of Perspective.

## Email

You can reach the Perspective team via email at [SupportPerspective@Support.Pearson.com](mailto:SupportPerspective@Support.Pearson.com).

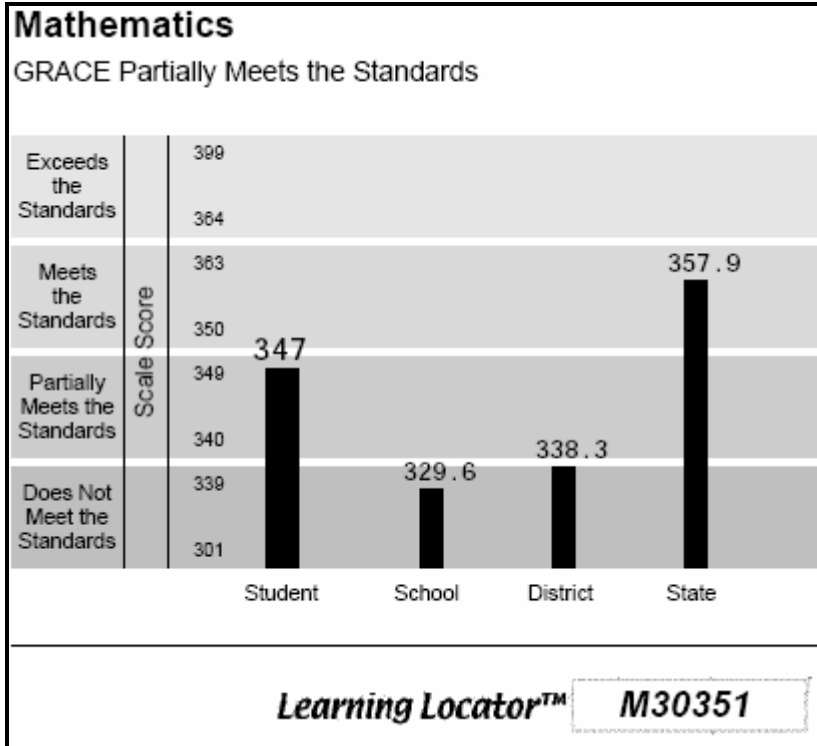
# Learning Locator™

The screenshot shows a web interface titled "Learning Locator / Assignment Sheet". It contains the following text: "Enter a Learning Locator from the Student Report: Or Enter an Assignment Sheet ID:". Below this is a yellow rounded rectangle containing the text "Enter your code" above a white input field, and a blue button labeled "SHOW MATERIALS". At the bottom of the interface, there are two lines of text: "Review resources linked to specific assessment performance results." and "Review resources assigned by your teacher".

In order to access personalized learning resources, students enter a Learning Locator.

The Learning Locator™ is a code that may be printed on a student's score report. The goal of Learning Locator is to provide teachers, parents, and students with targeted resources that are specifically matched to the student's performance on the measured standards. When a student's test responses are scored, a statistical analysis program calculates that student's performance profile. The profile is matched to a Learning Locator. Students then visit the Perspective website, enter their Learning Locator, and receive materials personalized to their performance profile and learning needs.

The Learning Locator feature provides teachers, families, and students with resources that are aligned to their state's standards and to the student's achievement level. Learning Locator is designed to provide targeted practice on specific standards in order for students to meet achievement criteria for their existing performance level, and to move them to the next performance level.



Learning Locators are printed on student score reports.

## Entering the Learning Locator

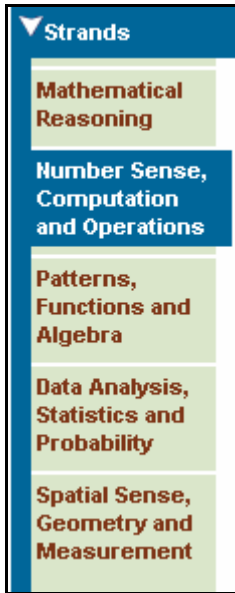
- ▶ To enter a Learning Locator:
  1. Find the Learning Locator on the Student Score Report.
  2. Navigate to the Family home page in Perspective.
  3. Enter the Learning Locator in the box labeled Enter your code.
  4. Click the Show Materials button.

You are viewing resources for **Learning Locator™ : M30351**

STRAND		
Mathematical Reasoning	Grade 3 Math - Mathematical Reasoning	
Number Sense, Computation and Operations		
Patterns, Functions and Algebra		
Data Analysis, Statistics and Probability		
Spatial Sense, Geometry and Measurement		
Name (ID) ▲	Description	Benchmark
<a href="#">4 as a Factor (5335)</a>	A demonstration of multiplication using array	I.A.2 - Solve pr
<a href="#">6 as a Factor (5329)</a>	A demonstration of one digit multiplication	I.A.6 - Explain Communicate
<a href="#">7 and 8 as Factors (5322)</a>	A demonstration on identifying factors of 7 and 8	I.A.2 - Solve pr step validity &
<a href="#">9 as a Factor (5333)</a>	A demonstration of one digit multiplication	I.A.6 - Explain

A list of materials matched to student performance is displayed.

Learning resources are organized by strand and reflect those skills assessed on the test that the student needs further remediation or could benefit from additional enrichment.



Learning resources are organized by strand.

It is important to note that the strands, sometimes called objectives, will differ from state to state. The strands or objectives used in your state may differ.

Learning resources are available in a wide variety of types and formats including: games, interactivities, printable worksheets, videos, etc. The resources are aligned to specific state standards for each state.

Name (ID)▲	Description	Benchmark	Type	Format
<a href="#">Add/Subtract with Unlike Denominators 2 (2175)</a>	Add/Subtract with Unlike Denominators 2	II.B.1 - Use operations with rational numbers	Practice	printable
<a href="#">Adding and Subtracting Money (MC items) (1690)</a>	Adding and Subtracting Money (MC items)	II.B.1 - Use operations with rational numbers	Practice	printable
<a href="#">Adding Money (5283)</a>	A demonstration on adding money lining up decimal points correctly	II.B.1 - Use operations with rational numbers	Instruction	interactive

Many types of resources are available and aligned to state standards.

The list of resources may be sorted by the various columns. Simply click the column heading in order sort the list of resources.

Benchmark▲	Type	Format
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive
II.A.1 - Convert among fractions, decimals & percents	Instruction	interactive

Resources have been sorted by State Specific Benchmarks.

## Search

In addition to the convenient sorting features, Perspective also offers a search function that will search within the current strand. Simply enter a search word in the search field and click Go.

<b>Search Resources:</b> <input type="text" value="fractions"/> <input type="button" value="Go"/>	
Result	
Benchmark	Type
II.A.3 - Identify fractions as part of a whole; II.A.4 - Represent fractions	Instruction
II.A.3 - Identify fractions as part of a whole; II.A.4 - Represent fractions	Instruction
II.A.4 - Represent fractions with pictures/models & numbers	Practice
II.A.4 - Represent fractions with pictures/models & numbers	Practice
Result	

The search yielded relevant resources.

The system matches search words to the resource name, resource description, and keywords for each resource. A list of resources that match all or part of your search words will be displayed.

# Assignment Sheet

Perspective allows educators to create assignment sheets for their students and classes. The goal of the assignment sheet is to provide students with additional remediation or enrichment opportunities. Educators create the assignment sheet by selecting resources in the resource library and adding their information to the sheet. The educator distributes the assignment sheet to the student or class.

On the assignment sheet there is an assignment sheet identification (ID) code. The student, as with the Learning locator, enters the code into the marked field in the system.

## Entering the Assignment Sheet ID Code

- ▶ To enter an Assignment Sheet code

  1. Find the Assignment Sheet code on the assignment sheet your teacher gave to you.
  2. Navigate to the Family home page in Perspective.
  3. Enter the Assignment Sheet code in the box that says Enter your code.
  4. Click the Show Materials button.

**Learning Locator / Assignment Sheet**

Enter a Learning Locator from the Student Report:  
Or  
Enter an Assignment Sheet ID:

Enter your code

**SHOW MATERIALS**

Review resources linked to specific assessment performance results.

Review resources assigned by your teacher

Both Learning Locators and Assignment Sheet codes are entered in the same code entry box on the Family home page.

## Completing Assignment Sheet Activities

- ▶ To complete assigned activities

  1. Print out your Assignment Sheet.
  2. Click the name of the activity in the assignment sheet.
  3. Complete interactive and video resources online.

4. Check off completed activities on the printed Assignment Sheet.
5. Print any printable resources and complete.
6. Staple completed printable resources to assignment sheet.
7. Turn in to teacher.

The screenshot shows a web browser window displaying the Perspective™ website. The page is titled '9 as a Factor Step 1' and features a large green banner with the text '9 as a Factor Step 1'. Below the banner, there is a section titled 'Use blocks to model  $2 \times 10$ ' with a visual representation of the multiplication using blocks. The page also includes a 'BACK' and 'NEXT' navigation bar and a 'Close' button.

Assignment Sheet ID: AS112520

Page Heading: quick test on AS

Notes to the Student: test by Glen  
gw11305

Row	Subject	Name (ID)	Description	Type	Format
1	Math	<a href="#">6 as a Factor (G329)</a>	A demonstration of one digit multiplication	Mathematical Reasoning	interactive
2	Math	<a href="#">7 and 8 as Factors (G329)</a>	A demonstration on identifying factors of 7 and 8	Mathematical Reasoning	interactive
3	Math	<a href="#">9 as a Factor (G333)</a>	A demonstration of one digit multiplication	Mathematical Reasoning	interactive
4	Math	<a href="#">Line Plots (2190)</a>	Line Plots	Data Analysis, Statistics and Probability	printable
5	Math	<a href="#">Make a Graph (farm) (2192)</a>	Make a Graph (farm)	Data Analysis, Statistics and Probability	printable
6	Math	<a href="#">Make a Table (billy chart) (1050)</a>	Make a Table (billy chart)	Data Analysis, Statistics and Probability	printable

[Print Assignment Sheet](#)

Many Assignment Sheet activities can be completed online.

# Learning Resources

Perspective allows students and families to browse the Learning Resources for enrichment, additional self-study, or family guided activities. Students may complete activities online and print out printable materials just as they would if they had an assignment sheet. Students and families may also search for individual resources as well.

## Viewing Learning Resources

► To view Learning Resources:

1. Navigate to the Family home page in Perspective.
2. Click Go to Learning Resources in the center of the page.
3. Select a subject.
4. Select a Grade.
5. Choose an Objective.
6. Click on the resource name to view the resource.

The screenshot shows the Perspective Learning Resources interface. At the top, there are dropdown menus for 'Select Grade' (set to 3) and 'Select Subject' (set to Grade 3 Math). Below this is a 'Strands' section with a sidebar on the left listing various mathematical strands. The main content area is titled 'Grade 3 Math - Mathematical Reasoning' and contains a table of resources.

Name (ID) ▲	Description	Benchmark
<a href="#">4 as a Factor (5335)</a>	A demonstration of multiplication using array	I.A.2 - Solve problems by using
<a href="#">6 as a Factor (5329)</a>	A demonstration of one digit multiplication	I.A.6 - Explain step validity and Communicate and reason
<a href="#">7 and 8 as Factors (5322)</a>	A demonstration on identifying factors of 7 and 8	I.A.2 - Solve problems using reasoning step validity & method
<a href="#">9 as a Factor (5333)</a>	A demonstration of one digit multiplication	I.A.6 - Explain step validity and
<a href="#">4-Digit 2-Digit Numbers (5342)</a>	A demonstration on using three-digit addition	I.A.4 - Decide between estimation

Resources are organized by subject, grade, and objective.

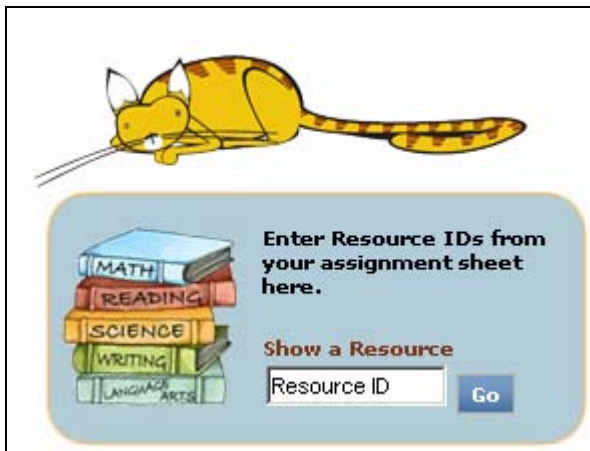
## Find a Specific Resource

Occasionally, families and students may wish to search for a specific resource whether from an Assignment Sheet or some other source. In order to do this:

## Viewing Individual Resources

► To find a Single Resource:

1. Navigate to the Family home page in Perspective.
2. Click Go to Learning Resources in the center of the page.
3. Find a resource code on your assignment sheet.
4. Enter your Resource code in the field on the right hand side of the page.



Single resources may be searched.

## Searching Resources

► To Search Resources:

1. Navigate to the Family home page in Perspective.
2. Click Go to Learning Resources in the center of the page.
3. Select a subject.
4. Select a Grade.
5. Choose an Objective.
6. Enter a search term in the text box.

## Perspective™ User's Guide

Search Resources: <input type="text"/> <input type="button" value="Go"/>			
Results			
Name (ID)▲	Description	Benchmark	Type
<a href="#">4 as a Factor (5335)</a>	A demonstration of multiplication using array	I.A.2 - Solve problems by using relevant or simpler parts	Instruction
<a href="#">6 as a Factor (5329)</a>	A demonstration of one digit multiplication	I.A.6 - Explain step validity and method appropriateness; I.A.1 - Communicate and reason	Instruction
<a href="#">7 and 8 as Factors (5322)</a>	A demonstration on identifying factors of 7 and 8	I.A.2 - Solve problems using relevant or simpler parts; I.A.6 - Explain step validity & method	Instruction

Search Resources by name, description, and keywords.

# About the Reports

About the Reports area contains valuable information on the Individual Student reports, the Performance Levels, and guides to understanding assessment and reporting. Family members are encouraged to visit the About the Reports area to learn more about their child's assessment.

The About the Reports area contains valuable information on assessment and reporting.

Click on any of the links to access these valuable resources. Please note some resources will require Adobe PDF Reader to view.

Assessment FAQs are a popular resource.

# Additional Notes

Perspective is constantly being updated and improved and may contain more resources and features than shown here. This guide will be updated periodically to accurately reflect Perspective's current offerings but may, from time to time, lag behind development efforts.

For the most up to date information on Perspective, visit the Perspective blog APerspective at <http://www.PearsonPerspective.com> .